

**Original Recommendation from Review and Executive's Response**

<b>PERFORM Code</b>	<b>Recommendation</b>	<b>Desired Outcome</b>	<b>Target Date</b>	<b>Lead Officer</b>	<b>Resources</b>	<b>Service Response</b>	<b>Executive Response</b>
CS&TSc17/18 1.1	That Scrutiny Members continue to monitor performance against Corporate Plan target C10: To carry out 300 disability adaptations to council houses each year.	Monitoring of this recommendation by Committee takes place via the Quarterly Performance Reports to ensure ongoing oversight of delivery.	March 2019  (Subsequent monitoring will be dependent on the detail of the revised Corporate Plan, currently in production)	Head of Housing & Community Safety	Officer and Member time	Monitoring of this activity is already in place via the Corporate Plan Performance Reports which are submitted to Scrutiny and the Executive on a quarterly basis.  The service remains under continual review to ensure value for money and efficient delivery. Subsequent to the Review, revised procurement processes are being implemented to further ensure prompt turnaround of adaptations.	Executive agree to the continued monitoring of the Corporate Plan Target C10 via existing methods.

**RESPONSE TO SCRUTINY COMMITTEE ON IMPLEMENTATION FOLLOWING SCRUTINY REVIEW**

<b>Title of Review:</b>	Review of Disability Adaptations to Council Properties				
<b>Timescale of Review:</b>	October 2017 – December 2017	<b>Interim Monitoring Report:</b>	November 2018		
<b>Date agreed by Scrutiny:</b>	February 2018		<b>Final Monitoring Report:</b>	June 2019	
<b>Total No. of Recommendations and Sub Recommendations</b>	<b>No. completed</b>	1	<b>No. partially completed</b>	0	<b>No. not progressed</b> 0
<b><u>Key Achievements:</u></b>					
<ul style="list-style-type: none"> <li>• 300 adaptations achieved during 2018/19, giving a total of 1347 adaptations against a target of 1200.</li> <li>• 1047 achieved during first three years of Corporate Plan against a target of 900 for that time period.</li> </ul>					
<b><u>Reasons for non-implementation of Recommendations:</u></b>					
None.					

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CS&TSc17/18 1.1	That Scrutiny Members continue to monitor performance against Corporate Plan target C10: To carry out 300 disability adaptations to council houses each year.	Head of Housing & Community Safety	March 2019  (Subsequent monitoring will be dependent on the detail of the revised Corporate Plan, currently in production)		Achieved		Officer and Member time	<p><u>Interim Report – Officer Comment</u></p> <p>Monitoring of this activity is already in place via the Corporate Plan Performance Reports which are submitted to Scrutiny and the Executive on a quarterly basis.</p> <p>The service remains under continual review to ensure value for money and efficient delivery. Subsequent to the Review, revised procurement processes are being implemented to further ensure prompt turnaround of adaptations.</p> <p><b><u>Adaptation Panel Meetings</u></b></p> <p>These are held every five weeks and are attended by Diane Bonsor, Marilyn Greveson, Service Manager DCC and an Occupational Therapist (OT).</p> <p>All new referrals (Derbyshire Adaptation Partnership Requests - DAP's) are discussed and one of the following options are agreed:-</p>

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								<ul style="list-style-type: none"> <li>• Accepted by ourselves and works are undertaken as part of the programme of Adaptation works</li> <li>• A joint visit between our Planned Repairs Inspector and an OT to clarify works or to check feasibility</li> <li>• Referred back to the OT for further information</li> <li>• Refused – e.g.:- if we are aware that the person is requesting rehousing or if we are aware the works are not feasible.</li> </ul> <p>These regular meetings are central to the Welfare Adaptation Service (for both ourselves and DCC) and ensure we can gauge demand and trends.</p> <p><b><u>Contracts</u></b></p> <p>The welfare contract went live on the 3rd September 2018 and is a 2+1+1 term (i.e. an initial period of two years, with an option to extend for two further periods each of one year). The</p>

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								<p>framework has 2 contractors K Swinstead, and Matthews &amp; Tannert.</p> <p>Initial feedback is that the arrangement is working well and as far as I am there have been no reported issues.</p> <p>As part of contract management Mark Dungworth has regular quarterly meetings with the contractors together with daily communication as and when required</p> <p><u>Final Report – Officer Comment</u></p> <p>The adaptation process as detailed above continues to work well with excellent customer satisfaction and spend within the £120,000 budget as set each year.</p> <p>Demand for major adaptations especially wet rooms continues to increase year on year however.</p> <p>The Corporate Plan Target C10 is to remain at 300 adaptations per year for 2019/20, while the</p>

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								revised Corporate Plan for 2020 onwards is produced.